

Printing Services

REGULAR PRINT JOB

Paper	White	Color
20# Front only	.03	.04
Front & Back	.05	.06
60# Front only	.05	.06
Front & Back	.06	.07
70# Cardstock Front only	.06	
Front & Back	.08	
11 x 17 Front only	.08	
Front & Back	.09	
Glacier White Front only	.08	
LU Letterhead Front only	.05	
Front & Back	.09	
Classic White Front only	.05	
80# White	.08	
Opas Gloss	.08	
Bahia Blue Front only	.05	
Front & Back	.06	
Granites Front only	.05	
Front & Back	.06	
Parchments Front only	.07	
Front & Back	.08	
Azalias Front only	.07	
Front & Back	.08	
Provided Stock Front only	.03	
Front & Back	.05	
8 1/2 x 14 (add.02/sheet to 8 1/2 x 11)		
Carstock Dividers	.04	
Crack-n-peel	.20	
Tabs	.65	
Transparencies	.75	
Supplied Labels	.03	
8 1/2 x 11 Color Copies	.32	
Covers	.09	
11 x 17 Color Copies	.65	
Memo Pads	.50	
Clear Covers	1.00/2	
Business Cards	35./500	
Life/Death Tracs	20.00	

FINISHING OPTIONS

Books	Per Book
Binding	
Taped	.55
Spiral	.75
Cardstock Cover Front/Back	.09

BINDERY WORK

Job	Simple
Cut	1.00
Spiral	.75
Drill	1.00
Wrap	.20
Pad	1.00 + .10 for each
Fold	1.00/100

MISCELLANEOUS

Perforating	Priced per job
Shredding	20.00/box

Supplies	Single
Requisitions	.60
Stock Removal	.50
Time Cards	.03
LU Mailing Lables	.06
Scratch Pads	.20
While you were out	.25
Plain Labels	.20
Transparencies	.60
Crack-n-peel	.20
Color Crack-n-peel	.45
Chip Board	.05
Laminate	.60
Taps	.20
Pad (50 Sheets)	1.00 + .10/pad

File/Index Cards	/100
3 x 5	.40
4 x 6	.80

NCR	Each
2 Part	.15
3 Part	.25
4 Part	.30
5 Part	.40

PAPER ORDERING

8 1/2 x 14	Sheet	Pkg.
20# White	.03	5.00
20# Color	.04	5.50

11 x 17	Sheet	Pkg.
60# White	.04	9.00
67# Color	.10	12.00
70# White	.05	10.00
Cardstock White	.10	25.00
Cardstock Color	.12	30.00
Glossy	.12	

Envelopes	Ind.	Box
#10 White	.03	8.00
#9 White	.03	8.00
6 3/4 White	.03	8.00
#10 Baronials	.05	22.00
6 x 9	.04	13.00/300
9 x 12	.06	48.00/500
10 x 13	.08	19.00
Window	.04	9.00
6 bar 5 1/4 x 7 1/4	.06	13.00/250
A2 (4 3/4 x 6 1/2 off white)	.08	13.00/250
Lee # 4		9.00
Lee #8		15.00

8 1/2 X 11	Sheet	Pkg.
20# White	.02	3.50
20# Color	.03	4.50
67# White Cardstock	.03	7.00
67# Color Cardstock	.04	7.50
Parchments	.05	10.00
Baronials	.05	15.00
60# White	.04	7.50
Brights	.08	9.00
80# Ultra White Mohawk	.06	34.00 (box)
60# Offset		5.00 (ream)
80# Cover	.08	15.00 (ream); 75.00 (box)
LU Letterhead		10.00 (ream)
Glossy	.08	15.00 (ream)
Laser Paper	.08	6.00 (ream); 60.00 (box)
Watermark Sheet	.04	